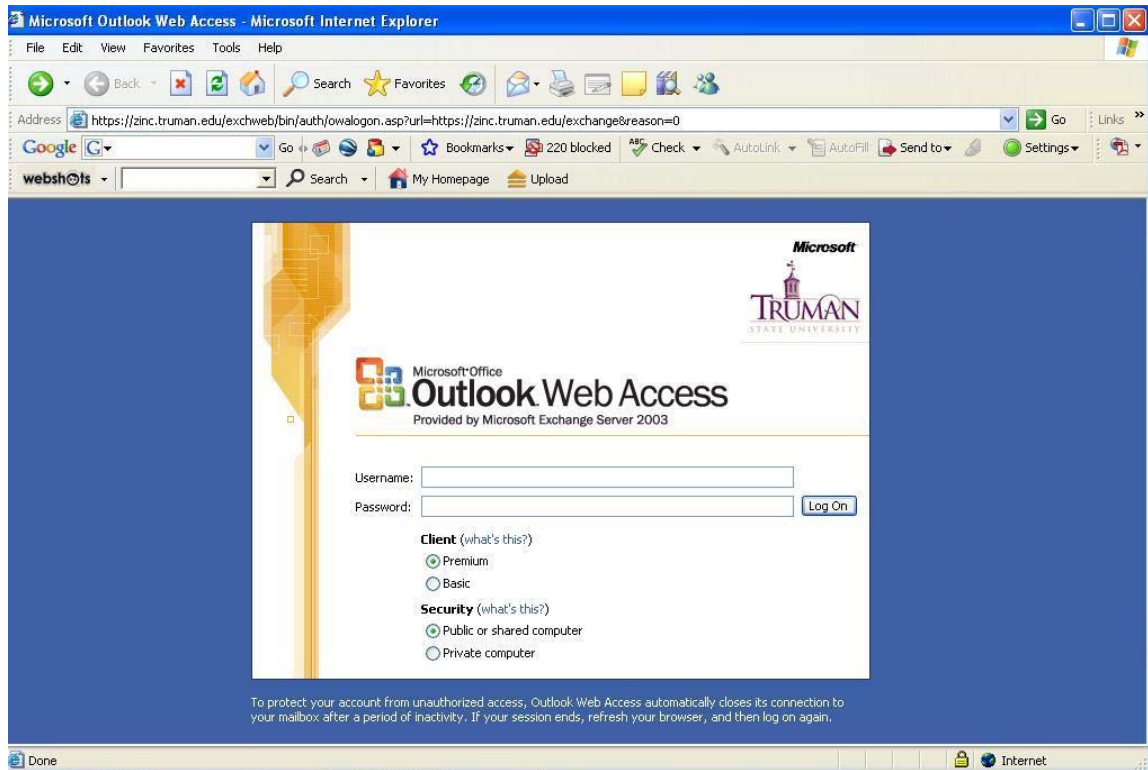


Accessing an Alumni Chapter E-mail Account

Each Truman alumni chapter has an e-mail account that can be accessed from any computer by authorized chapter members.

1. To access an alumni chapter e-mail account, log on to <http://exchange.truman.edu>.



2. Enter your chapter e-mail address as the **USER NAME** (the chapter e-mail address is available from the University).

3. Enter the **PASSWORD** (the password is assigned by Truman's IT Department, (660) 785-4544, HelpDesk@truman.edu).

FOR MORE INFO

Requests for USER NAME and PASSWORD must be received via e-mail from a current alumni chapter officer. For more information contact:

Stacy Tucker-Potter, Alumni Relations Coordinator
stuckerpotter@truman.edu

Deanna Rood, Coordinator of Alumni Communications
drood@truman.edu

Denise Smith, Director of Alumni Relations
dlsmith@truman.edu